

# **RECORD OF PROCEEDINGS**

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## **MINUTES OF JOINT REGULAR MEETING**

### **BOARD OF DIRECTORS**

#### **PLATTE CANYON WATER AND SANITATION DISTRICT**

#### **AND**

#### **SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT**<sup>1</sup>

Friday  
May 27, 2022  
Jefferson County, Colorado

The regular joint monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) and the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) convened on Friday, May 27, 2022, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Due to the COVID-19 and related virus concerns, the meeting was also conducted virtually using Microsoft Teams. Accordingly, those Board members who could not or were not comfortable physically attending, could attend by telephone or by on-line virtual meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Platte Canyon Directors were in attendance, to wit:

William D. Buckner  
Anthony M. Dursey (by telephone)  
Louis J. Fohn  
George E. Hamblin, Jr.  
Mark Swatek

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey (by telephone)  
George E. Hamblin, Jr.  
Chuck Hause  
Bernard J. Sebastian, Jr.

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<sup>1</sup> and each District’s Water and Sanitary Sewer Activity Enterprise.

The following Platte Canyon staff members were physically in attendance: Cynthia Lane, manager; Vanessa Shipley, financial administrator; Scott Hand, operations supervisor; and Tony Cocozzella, construction program manager.<sup>2</sup>

Also, physically in attendance was Timothy J. Flynn, from Collins Cole Flynn Winn & Ulmer, PLLC, legal counsel for both Districts.

### **CALL TO ORDER**

The meeting was called to order by Platte Canyon’s President, George E. Hamblin, Jr who presided as Chair.

### **APPROVAL OF PLATTE CANYON AGENDA**

Following a brief discussion, a motion was made by Platte Canyon Director Swatek and seconded by Platte Canyon Director Buckner to approve the Platte Canyon agenda, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

### **PLATTE CANYON CONSENT AGENDA**

Following a brief discussion, a motion was made by Platte Canyon Director Swatek and seconded by Platte Canyon Director Buckner to approve Platte Canyon Consent Agenda items No. 1 and No. 2, as set forth below, by a single motion:

1. **Ratification of Interim Disbursements and Approval of Current Payables**  
Platte Canyon payables and supplemental disbursements for the month of May 2022, in the aggregate amount of \$216,972.86 represented by Platte Canyon check numbers 34277 through 34318 inclusive, including any checks for less than \$5,000 written by the Manager pursuant to prior Board authorization, together with various electronic fund payments for employees’ salaries, utilities, and other authorized electronic fund payment vendors.

2. **Platte Canyon Investment/ Deposit Transaction Report** On April 19, 2022, a Platte Canyon Certificate of Deposit at Solera Nation Bank matured generating \$249,000 in principal proceeds, plus accrued interest. Said funds were swept into the District’s ColoTrust account for future investment. On April 3, 2022, Platte Canyon renewed a \$100,000 Certificate of Deposit at Fowler State Bank for 1 year at an interest rate of 0.52% per annum.

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<sup>2</sup> Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation, and maintenance services for Southwest.

With respect to the above referenced Consent Agenda Items the Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

### **PLATTE CANYON ACTION ITEMS**

1. **Election of Officers.** Legal counsel noted that following each regular Board of Directors election, Platte Canyon should elect officers. Following a brief discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Swatek to keep the same set of officers, which is as follows:

<b>Director</b>	<b>Office</b>
George E. Hamblin, Jr.	President
Anthony M. Dursey	Secretary/Treasurer
Louis J. Fohn	Vice President
William Buckner	Vice President
Mark Swatek	Vice President

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

### **PLATTE CANYON INFORMATION/DISCUSSION ITEMS**

1. **Colorado Drinking Water State Revolving Fund.** As a means of funding Platte Canyon’s capital improvements, the Manager provided background information to the Platte Canyon Board with respect to the Colorado Drinking Water State Revolving Fund. The Revolving Fund finances the design and construction of Colorado water, wastewater, and stormwater infrastructure. The Colorado Department of Public Health and Environment (“CDPHE”) administers the Fund, together with the Department of Local Affairs (“DOLA”) and the Colorado Water Resources & Power Development Authority (“Authority”). CDPHE manages environmental reviews, engineering design approvals, and conducts overall project management.

The Fund provides direct loans for projects up to \$3,000,000. These loans have an interest rate of 2.25% per annum or less if the community qualifies as being disadvantaged. There are also leveraged loans for projects over \$3,000,000. These loans have subsidized interest rates ranging from 70%-80% of current market rates. Loan payments can be structured for as long as 30 years. To be eligible to apply for these loans the borrower's project needs to be on an eligibility list.

After the Manager explained what is involved in applying for a State Revolving Fund Loan, the Platte Canyon Board gave direction to the Manager and staff to provide the necessary documents to DOLA and to CDPHE to place Platte Canyon on the eligibility list.

To be eligible to borrow funds from the State Revolving Fund, Platte Canyon will need voter authorization if Platte Canyon is going to apply for general obligation debt. This would entail Platte Canyon placing a measure on the ballot either in November of this year or May of next year. The specifics for obtaining voter approval at the November 8, 2022, election will be discussed at a future Board meeting.

### **NEW BUSINESS**

There was not new business to come before the Platte Canyon Board.

### **TEMPORARY RECESS**

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to temporarily recess the Platte Canyon Board meeting so that the Platte Canyon Board can reconvene as the Ex Officio Board of Directors of Platte Canyon Subdistrict No. 1 and Subdistrict No. 2. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

Whereupon the Platte Canyon Board reconvened as the Ex Officio Board of Directors of Platte Canyon Subdistrict No. 1 and Platte Canyon Subdistrict No. 2 at approximately 9:08 a.m.

### **JOINT REGULAR MEETING RECONVENED**

At approximately 9:15 a.m. the regular joint meeting of the Platte Canyon and Southwest Boards reconvened for purposes of continuing with the joint portion of the regular meeting.

## **JOINT PARTICIPATION OF THE MEETING**

Platte Canyon's President, George E. Hamblin, Jr, continued to act as Chair of the joint participation portion of the meeting.

### **APPROVAL OF JOINT MEETING AGENDA**

A motion was made by Southwest Director Hause and seconded by Platte Canyon Director Buckner to approve the joint meeting agenda, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

### **JOINT MEETING CONSENT AGENDA**

#### **1. Approval of the Minutes of the April 22, 2022, Joint Regular Meeting.**

Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Platte Canyon Director Buckner to approve the minutes of the Boards' April 22, 2022, joint regular meeting, as presented. The Chair called for a vote of the Platte Canyon Board; the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The Chair called for a vote the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

The approved minutes will be presented to the members of each Board for signature as soon as practical, as further evidence of ratification, confirmation, and approval.

**JOINT MEETING ACTION ITEMS**

There were no action items to come before this joint regular meeting of the Boards.

**JOINT MEETING INFORMATION/ DISCUSSION ITEMS**

**1. Financial Matters.**

(a) **Platte Canyon Financial Statement.** The following unaudited Platte Canyon financial statements prepared by Vanessa Shipley, for the four-month period ending April 30, 2022, were presented to the Boards:

(i) Statement of Net Assets, dated April 30, 2022, showing Platte Canyon’s Assets, Liabilities, and Net Assets; and

(ii) Statement of Revenue, Expenses and Net Assets for the four-month period ending April 30, 2022; and

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the four-month period ending April 30, 2022; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the four-month period ending April 30, 2022.

Vanessa Shipley noted that due to recent water line and other maintenance issues, the maintenance supplies component of the budget had a negative variance as well as some other areas associated with maintenance expense. Following Vanessa Shipley’s discussion of the Platte Canyon financial statements, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon financial statements, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the four-month period ending April 30, 2022, were presented to the Boards:

(i) Statement of Net Assets, dated April 30, 2022, showing Southwest's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the four-month period ending April 30, 2022;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the four-month period ending April 30, 2022; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the four-month period ending April 30, 2022.

At the conclusion of her discussion of the Southwest financial statements, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest financial statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized local government investment pools. As of April 30, 2022, Platte Canyon's investments and deposits totaled \$8,309,044.35, itemized as follows:

<b><u>Description</u></b>	<b><u>Amount</u></b>	<b><u>Percentage</u></b>
Checking	\$170,192.30	2.05%
Certificates of Deposit	\$495,000.00	5.96%
ColoTrust-Edge	\$1,717,285.00	20.67%
ColoTrust-Plus	\$728,159.92	8.76%
ColoTrust-Trust Account	\$542,048.41	6.52%
CSAFE-Core	\$379,030.76	4.56%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$2,773,784.44	33.38%
U.S. Government Agencies and Instrumentalities	\$1,503,543.52	18.10%
TOTAL	<u>\$8,309,044.35</u>	<u>100.00%</u>

The average yield on Platte Canyon’s investments for the month of April 2022, as calculated by staff, was 0.5811% per annum.

Following a brief discussion, a motion was made by Platte Canyon Director Swatek and seconded by Platte Canyon Director Fohn to accept the Platte Canyon Investment/Deposit Report, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of April 30, 2022, Southwest’s investments and deposits totaled \$24,970,834.86, itemized as follows:

<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$13,023.10	0.05%
Certificates of Deposit	\$494,000.00	1.98%
ColoTrust-Edge	\$4,280,834.32	17.14%
ColoTrust-Plus	\$610,294.07	2.44%
ColoTrust-Trust Account	\$2,072,694.86	8.30%
CSAFE-Core	\$534,420.20	2.14%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$10,965,568.31	43.19%
U.S. Government Agencies and Instrumentalities	\$6,000,000.00	24.03%
TOTAL	<u>\$24,970,834.86</u>	<u>100.00%</u>

The average yield on Southwest’s investments for the month of April 2022, as calculated by staff, was 0.7331% per annum.

Following a brief review, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest Investment/Deposit Report, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye



2. **Management Report.** The manager briefly reviewed her written management report for the month of April 2022, a copy of which was previously provided to each member of both Boards. Her review consisted of an update as to the following items:

(a) **2022 District Goals.** The Manager believes that both Districts are on target with respect to implementing and achieving the 2022 District goals. The review of the District rates, fees, and charges has not yet commenced, but that project is expected to start soon. The review and update of all standard operating procedures for all departments is in progress. All documents will be updated by the end of 2022, with the majority completed by the end of the third quarter. The review and report of workplace safety is in progress. No safety incidents were reported during the month. A traffic control training session was attended by applicable employees on May 4, 2022. The District's safety manual is in the process of being revised. Alyssa Quinn will present the revised safety manual to the Platte Canyon Board at the June meeting. Finally, a revised performance evaluation system has been implemented for all staff and quarterly check-ins are also occurring.

(b) **Metro Basin Water Roundtable.** The Manager reported that she has been nominated to serve on the Metro Basin Water Roundtable. Her application was well received. Many members of the Roundtable did not realize that there were a number of special districts that serve hundreds of thousands of customers within the Metro area. Heretofore special districts have had no representation on the Roundtable.

(c) **Discussion of Joint Operations and IGAs.** The Manager reported that in either June or July staff will present an analysis of the Joint Operating Agreements between Platte Canyon and Southwest. The intent is to review all aspects of the relationship between the two Districts to make sure that both Districts are being treated in a fair and equitable manner under the Agreements.

(d) **Update on Hogback Pump Station Incident.** The Manager deferred this matter until later in the meeting. A discussion of the status of the fire line breaks that occurred at four buildings within Southwest as a result of the second shut down of the Hogback Pump Station for equipment maintenance purposes.

(e) **Miscellaneous Matters.** With respect to the balance of the Manager's written report the Manager simply asked if there were any questions from any of the Board members. The Board had no questions.

3. **Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary Report for April 2022. During the reporting period Platte Canyon experienced no water service interruption. Southwest experienced a water service interruption on April 20, 2022, at 7057 S. Miller Court. A PowerPoint presentation showing the repair activities with respect to the break was given to the Boards.

During the reporting period neither Southwest nor Platte Canyon experienced any sewer service interruptions except as noted below. During the month, a sewer backed occurred

with respect to property located at 12325 W. Bowls Avenue. Notice of this back up came in through the City of Littleton. Unfortunately, before Platte Canyon received notice of the backup the Owner had called a restoration company. A brief update as to the damage and possible claim that maybe presented to Platte Canyon was provided by Mr. Hand.

**4. Capital Projects Report.** Tony Cocozzella reviewed the Capital Projects Report for Platte Canyon and Southwest. As part of his report, Mr. Cocozzella updated the Boards as to the status of all ongoing Platte Canyon and Southwest projects, including developer and District-specific projects.

### **NEW BUSINESS**

There was no new business to come before the joint participation portion of this meeting.

### **SOUTHWEST PORTION OF THE JOINT MEETING**

#### **CALL TO ORDER**

The Southwest portion of the meeting was called to order by Southwest President, Anthony M. Dursey, who presided as Chair.

#### **APPROVAL OF SOUTHWEST AGENDA**

A motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve, as presented, the Southwest agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

#### **ELECTION OF OFFICERS**

Legal counsel noted that following each regular Board of Directors election Southwest should elect officers. Southwest's President, Anthony M. Dursey stated that he no longer wishes to serve as President. Following a brief discussion, a motion was made by Director Sebastian and seconded by Director Hamblin to nominate Chuck Hause to serve as Southwest's President, Anthony M. Dursey to serve as Vice President, Bernard J. Sebastian, Jr. to serve as Vice President, and George E. Hamblin, Jr. to serve as Secretary/Treasurer. The Chair called for a vote, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

### **CONTINUATION OF SOUTHWEST VARIANCE HEARING**

George E. Hamblin, Southwest Secretary/Treasurer reopened the continued Southwest variance hearing on Toll Brothers appeal of the Southwest staff's denial of Toll Brothers request for a variance from Southwest sanitary sewer specifications as applied to the park view on the Platte subdivision within the South Santa Fe Park development on South Santa Fe drive.

Cynthia Lane stated that Toll Brothers recently submitted revised sanitary sewer plans and drawings that have been reviewed by RG & Associates and determined to be in compliance with Southwest's engineering standards and specifications. In addition, a letter had been received from Melinda Lundquist, P.E., from Westword Professional Services Inc., the engineers for Toll Brothers with drawing Toll Brothers' request for a variance.

As a result, Director Hamblin closed the Toll Brothers' hearing, noting that the Board accepted the letter requesting the withdrawal of the appeal.

### **EXECUTIVE SESSION**

Since Toll Brothers' variance request was withdrawn, no executive session was needed, and none was conducted.

### **APPROVAL OF SOUTHWEST CONSENT AGENDA**

A motion was made by Southwest Director Hamblin and seconded by Southwest Director Sebastian to approve Southwest Consent Agenda Items 1 and 2, as set forth below, by a single motion:

**1. Approval of Accounts Payable and Ratification of Interim Disbursements.**

The Southwest Payables and supplemental payable for the month of May 2022, in the aggregate amount of \$362,243.22 represented by Southwest check numbers 20575 through 20604, inclusive, including checks written by the Manager for less than \$5,000 pursuant to prior Board authorization, as well as various electronic fund payments for utilities and other authorized electronic fund payment vendors.

**2. Southwest Investment/ Deposit Transaction Report.**

During the month of April 2022 Southwest did not purchase any treasury notes or other securities, nor did Southwest have any treasury or other securities redeem or mature. Further during the month, Southwest did not renew any certificates of deposit. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

### **SOUTHWEST ACTION ITEMS**

1. **Approval of Construction Contract With Diamond Contracting Inc.** Tony Cocozzella advised the Southwest Board that Southwest received no bids in response to its published Invitation to Bid on Southwest’s 2022 combined water and sewer main replacement project. Subsequent to the closing of the bids, however, Southwest received a bid from Diamond Contracting Inc. in the amount of \$1,343,676, consisting of \$1,181,521 for the 2022 16” water main replacement project and \$162,155 for the 2022 8” sewer main replacement project.

Staff noted that construction contract prices were increasing almost weekly and for that reason, recommended that the Southwest Board accept the bid. Noting that no bids had been received in response to the public Invitation to Bid, a motion was made by Southwest Director Sebastian, and seconded by Southwest Director Dursey to award a construction contract to Diamond Contracting Inc., in the amount of \$1,343,676. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

The motion included authority for the District’s Manager to execute the Notice of Award and the related contract documents.

### **SOUTHWEST INFORMATION/DISCUSSION ITEMS**

1. **State Revolving Fund Financing for Southwest’s Capital Master Plan Projects.** There was a brief discussion concerning the Southwest’s eligibility use of State Revolving Funds for future Southwest capital improvement projects. Following a detailed discussion and for various reasons including the condition of Southwest’s water and sewer system and the amount of funds that would be available to Southwest. The staff recommended that Southwest not pursue a State Revolving Fund to finance Southwest’s projects. The Board concurred with staff’s recommendation.

2. **Process for Selecting a New Board Member.** The process for interviewing potential candidates to fill the vacancy on the Southwest Board created by the resignation of Director Kenton C. Ensor, Jr. was briefly discussed. Currently there are two individuals interested in serving on the Southwest Board. Interviews for these two candidates will be scheduled so that they can be held during the Southwest June Board meeting.

**EXECUTIVE SESSION**

An Executive Session was noticed on the agenda for the purpose of receiving legal advice with respect to a break in a fire line serving the Foothills Bible Church. Prior to the meeting, staff was notified that the Foothills Bible Church is undertaking the replacement of its fire line at the Church’s sole cost, and at the present time, there is no demand that Southwest pay any of these costs. As a result, there was no need for, and no executive session was held.

The Board was advised the Southwest’s insurance carrier has been put on notice of the possibility of a claim being submitted by the Foothills Bible Church.

**SOUTHWEST NEW BUSINESS**

There was no new business to come before the Southwest Board.

**ADJOURNMENT**

There being no further business to come before this joint regular meeting of the Platte Canyon and Southwest Boards, a motion to adjourn was made by Southwest Director Hamblin and seconded by Southwest Director Sebastian.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

Whereupon, this joint regular meeting of the Platte Canyon and Southwest Boards of Directors adjourned at approximately 10:32 a.m. The next regular joint meeting of the Boards will be held on Friday, June 24, 2022, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

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Timothy J. Flynn, Recording Secretary

THE MINUTES OF THIS JOINT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS SPECIAL MEETING OF THE DISTRICTS' BOARDS OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

**SOUTHWEST  
METROPOLITAN WATER  
AND SANITATION DISTRICT**

**PLATTE CANYON WATER  
AND SANITATION DISTRICT**

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Anthony M. Dursey

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William D. Buckner

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George E. Hamblin, Jr.

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Anthony M. Dursey

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Chuck Hause

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Louis J. Fohn

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Bernard J. Sebastian, Jr.

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George E. Hamblin, Jr.

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Mark Swatek