

# RECORD OF PROCEEDINGS

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## MINUTES OF JOINT REGULAR MEETING

### BOARD OF DIRECTORS

### PLATTE CANYON WATER AND SANITATION DISTRICT

### AND

### SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT<sup>1</sup>

Friday  
April 23, 2021  
Jefferson County, Colorado

The regular joint monthly meeting of the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) and the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) convened on Friday, April 23, 2021, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Due to the COVID-19 pandemic, the meeting was also conducted virtually using Microsoft Teams Meeting. Accordingly, those Board members who could not or were not comfortable physically attending, could attend by telephone or by on-line virtual meeting. The web address and call-in information were included in the meeting notice so that interested members of the public could also attend. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Platte Canyon Directors were in attendance, to wit:

William D. Buckner  
Anthony M. Dursey (by telephone)  
Louis J. Fohn  
George E. Hamblin, Jr.  
Mark Swatek

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey (by telephone)  
Kenton C. Ensor, Jr.  
George E. Hamblin, Jr.  
Chuck Hause  
Bernard J. Sebastian, Jr.

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<sup>1</sup> and each District’s Water and Sanitary Sewer Activity Enterprise.

The following Platte Canyon staff members were physically in attendance in the boardroom: Patrick J. Fitzgerald, Manager; and Cynthia Lane, Assistant Manager. The following Platte Canyon staff members attended virtually, although they were physically present in their office: Vanessa Shipley, Financial Administrator; Scott Hand, Operations Supervisor; Tony Cocozzella, Construction Program Manager; Alyssa Quinn, Business Program Specialist; and Bridget Butterfield, Communications and Administrative Services Coordinator.<sup>2</sup>

Also, attending virtually was Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

### **OATH OF OFFICE**

The manager advised everyone in attendance that the Oath of Office for new Platte Canyon Director Mark Swatek had been administered prior to the meeting being called to order. Director Swatak was recently appointed to fill the vacancy created by the passing of Platte Canyon Board Member Richard Rock.

### **CALL TO ORDER**

The meeting was called to order by Platte Canyon President, George E. Hamblin, Jr., who presided as Chair.

### **APPROVAL OF PLATTE CANYON AGENDA**

Following a brief discussion, a motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Fohn to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

### **PLATTE CANYON CONSENT AGENDA ITEMS**

Following a brief discussion, a motion was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner to approve Platte Canyon Consent Agenda Items 1 and 2, as set forth below, by a single motion.

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<sup>2</sup> Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.

1. **Ratification of Interim Disbursements and Approval of Current Payables.** Platte Canyon payables and supplemental disbursements for the month of April 2021, in the aggregate amount of \$252,346.06 represented by Platte Canyon check nos. 33621 thru 33695, inclusive, together with various electronic fund payments for employee salaries, utility payments and other vendors authorized to receive electronic payments.

2. **Platte Canyon Investment/Deposit Transaction Report.** During the month of March 2021, Platte Canyon did not purchase any treasury notes or agency securities nor did any agency securities or treasury notes mature or redeem. Further, Platte Canyon did not roll-over or renew any certificates of deposit.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

### **PLATTE CANYON ACTION ITEMS**

1. **Approval of Revised Alcohol and Drug Transportation Employee Testing Policy.** Cynthia Lane reviewed proposed revisions to Platte Canyon’s Alcohol and Drug Policy that bring the policy into compliance with Federal Motor Carrier Safety Regulations. The Regulations establish a clearinghouse that maintains a record of all commercial driver’s license holders that violate any Federal drug and alcohol testing program requirements. The database enables employers to identify drivers who commit a drug or alcohol violation while working for an employer, but who failed to subsequently inform another employer. Records of drug and alcohol program violations remain in the clearinghouse for five (5) years or until the driver has completed the return to duty process as set forth in the Regulation.

Following Cynthia Lane’s review of the proposed revisions, that had been reviewed and approved by Employer’s Council, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to approve and adopt the revised Alcohol and Drug Transportation Employee Testing Policy. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

2. **Adoption of Resolution 2021-4-1 Approving Changes in Platte Canyon’s Purchasing Policy Manual.** Cynthia Lane reviewed proposed changes to Platte Canyon’s Purchasing Policy Manual. The revisions were explained in detail in a written memorandum that was incorporated into the meeting packet.

After reviewing the proposed changes, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to adopt Resolution 2021-4-1 which formally adopts the revised Platte Canyon Purchasing Policy Manual. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

During the discussion, it was noted that the revised Platte Canyon Purchasing Policy Manual will supersede in its entirety the Platte Canyon Purchasing Manual previously adopted on July 26, 2019.

3. **Approval of Resolution 2021-4-2 Adopting a Revised Tort Claims Settlement Policy.** Cynthia Lane reviewed proposed changes to the Platte Canyon’s Tort Claims Settlement Policy. The changes allow the manager to settle claims asserted against Platte Canyon for property damage without prior Board approval provided the claim is for \$5,000 or less and provided a full and complete release of Platte Canyon is obtained from the complaining party or parties.

Following a brief discussion, a motion to adopt Resolution 2021-4-2 which adopts the revised Tort Claims Settlement Policy was made by Platte Canyon Director Swatek and seconded by Platte Canyon Director Fohn. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

### **INFORMATION/DISCUSSION ITEMS**

There were no information or discussion items to come before the Platte Canyon Board.

**PLATTE CANYON NEW BUSINESS**

There was no new business to come before the Platte Canyon Board.

**JOINT PARTICIPATION PORTION OF THE MEETING**

George E. Hamblin, Jr. continued to act as Chair of the joint participation portion of the meeting.

**APPROVAL OF JOINT MEETING AGENDA**

A motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian, to approve the joint meeting agenda as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The Chair then called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

**JOINT MEETING CONSENT AGENDA ITEM**

1. **Approval of the Minutes of the Boards' March 26, 2021 Joint Regular Meeting.** Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve the minutes of the Boards' March 26, 2021 joint regular meeting, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The Chair then called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

The approved minutes will be presented to the members of each Board for signature as soon as practical, as further evidence of ratification, confirmation and approval.

### **JOINT MEETING ACTION ITEMS**

There were no action items to come before the joint meeting of the Boards.

### **JOINT MEETING INFORMATION/DISCUSSION ITEMS**

#### **1. Financial Matters.**

(a) **Platte Canyon Financial Statements.** The following unaudited Platte Canyon financial statements, prepared by Vanessa Shipley, for the three-month period ending March 31, 2021, were presented to the Boards:

(i) Statement of Net Assets, dated March 31, 2021, showing Platte Canyon's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the three-month period ending March 31, 2021;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the three-month period ending March 31, 2021; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the three-month period ending March 31, 2021.

Following Vanessa Shipley's review of the Platte Canyon financial statements, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon financial statements, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the three-month period ending March 31, 2021, were presented to the Boards:

(i) Statement of Net Assets, dated March 31, 2021, showing Southwest's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the three-month period ending March 31, 2021;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the three-month period ending March 31, 2021; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the three-month period ending March 31, 2021.

Vanessa Shipley's review of the Southwest financial statements included an explanation of the variances in the financial statements. A motion was then made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest financial statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized Local Government Investment Pools. As of March 31, 2021, Platte Canyon's investments and deposits totaled \$9,472,798.60, itemized as follows:

<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$246,064.46	2.60%
Certificates of Deposit	\$744,000.00	7.85%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$953,679.72	10.07%
ColoTrust-Trust Account	\$1,774,141.42	18.73%
CSAFE-Core	\$3,251,143.22	34.33%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$1,002,769.78	10.59%
U.S. Government Agencies and Instrumentalities	\$1,500,000.00	15.83%
TOTAL	\$9,472,798.60	100.00%

The average yield on Platte Canyon’s investments for the month of March 2021, as calculated by staff, was 0.5190% per annum.

Following a brief discussion, a motion was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner to accept the Platte Canyon Investment/Deposit Report, as presented and to approve the amount currently held in Local Government Investment Pools, which amount exceeds the percentage limitation set forth in Platte Canyon’s Investment Policy. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest’s investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized Local Government Investment Pools. As of March 31, 2021, Southwest’s investments and deposits totaled \$24,307,343.35, itemized as follows:



<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$16,650.81	0.07%
Certificates of Deposit	\$494,000.00	2.03%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$5,554,074.02	22.85%
ColoTrust-Trust Account	\$4,541,163.38	18.68%
CSAFE-Core	\$8,698,685.36	35.79%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$1,002,769.78	4.13%
U.S. Government Agencies and Instrumentalities	\$4,000,000.00	16.46%
TOTAL	\$24,307,343.35	100.00%

The average yield on Southwest’s investments for the month of March 2021, as calculated by staff, was 0.3710% per annum.

Following a brief discussion, a motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to accept the Southwest Investment/Deposit Report, as presented and to approve the amount held in Local Government Investment Pools which amount exceeds the percentage limitations set forth in Southwest’s Investment Policy. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

**2. Management Report.** The manager and the assistant manager reviewed, as more particularly set forth below, the written management report dated April 2021. A copy of the management report was previously provided to each member of both Boards.

(a) **Water Service Line Leak at 6965 South Platte Canyon Road.** Denver Water’s CEO, Jim Lochhead recently denied Southwest’s appeal of Denver Water staff’s denial of Southwest’s request for reimbursement of \$20,224.00 spent by Southwest repairing a service line leak that served property at 6965 South Platte Canyon Road.

There was a general discussion concerning the matter. In the future it was determined that as to any existing similar situation where there is a Denver Water tap on a service line that was connected by Denver Water without either Platte Canyon’s or Southwest’s consent or approval, the owners of the property served will be notified that the service line is their responsibility and if any repairs are needed in the future it will have to be at the owner’s cost and expense. If any property in the future requests inclusion in either

Southwest or Platte Canyon and there is a preexisting Denver Water tap, the inclusion will not proceed until the responsibility for service line operation, maintenance and repair is clearly delineated.

(b) **Dutch Creek Interceptor Damage Claim.** The manager and legal counsel updated the Boards as to the status of Southwest's claim against Superior Underground. The Travelers' Insurance Company recently held internal meetings to review their insured's liability and Traveler's coverage responsibility. Coverage issues have been resolved in favor of the insured; Traveler's is still debating the liability issues. Additional information is requested from time to time by the Traveler's adjuster and Mr. Flynn is responding to those requests.

It was reported that the Colorado Underground Safety Commission recently determined that Superior Underground violated the Excavation Requirements Statute, because it hit and damaged the Dutch Creek Interceptor in an area that was outside Superior Underground's locate request.

(c) **Risk and Resiliency Follow-up.** Cynthia Lane advised both Boards that staff is following up on the Risk and Resiliency Report prepared by Hazen & Associates for both Districts. Staff is currently hiring independent contractors to perform additional work recommended by Hazen & Associates. The results of this additional work will be presented to each Board at an Executive Session at a future meeting to be held either in June or July 2021.

(d) **COVID Response.** Both Boards were advised that every Platte Canyon full-time employee is now fully vaccinated and in the very near future all staff members will return to Board meetings absent an objection by any Board member. There were no objections.

(e) **Leadership Transition.** Staff is working on transition of authority from Pat Fitzgerald to Cynthia Lane, Platte Canyon's new manager. There will be a celebration honoring Pat Fitzgerald's service to both Districts. The celebratory event will be held on Wednesday, June 9, 2021 at the Breckenridge Brewery. It will be an open house between the hours of 4:00 pm and 8:00 pm. Invitees can attend any time that is most convenient to them.

**3. Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary Report dated March, 2021. During the reporting period, neither Platte Canyon nor Southwest had any sanitary sewer service interruptions. Platte Canyon experienced two water service interruptions. The first interruption occurred on March 4, 2021 and the second on March 19, 2021 at 5415 West Caryl Pl. and 6364 West Burgundy Dr. respectively.

During the month, Southwest experienced three water service interruptions, on March 9, 2021, March 17, 2021 and March 17, 2021 respectively. The water service interruptions were located at 9569 West Coal Mine Ave, 11349 West Freemont Ave and 7754 South Parfet St. respectively. Mr. Hand again presented a PowerPoint presentation showing the repair activities that were undertaken to restore water service.

During March 2021, C&L Water Solutions performed various remedial repair activities in the Powderhorn Subdivision. These activities are part of the ongoing remedial repair program that both Platte Canyon and Southwest have in place.

During March 2021, all of Platte Canyon's operations staff attended two training sessions on new software for the CCTV units that Platte Canyon recently purchased. Scott Hand reported that the training sessions went well.

**4. In-House Cost Comparison vs Private Contractor Operations and Maintenance Customer Service Costs.** Scott Hand reviewed with both Boards a Cost-of-Service Comparison Report that Platte Canyon assembles every year to analyze the costs of infrastructure operation and maintenance services using Platte Canyon employees and equipment as compared to what it would cost if those services were performed by outside third-party contractors. The result of the analysis shows that it is far more effective for those services to be done in house by Platte Canyon employees verses having them performed by outside third-party contractors.

Following a brief discussion, a motion was made by Platte Canyon Director Fohn and Southwest Director Sebastian to accept the 2021 Cost of Service Comparison Report. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

**5. Capital Projects Report.** Tony Cocozzella reviewed the Capital Projects Report for Platte Canyon and Southwest. As part of his report, Mr. Cocozzella updated the Boards as to the status of all ongoing Platte Canyon and Southwest projects, including developer and District-specific projects. He also updated the Boards as to the status of the

Valley Sanitation District Sewer Interceptor Project, which is nearing completion. Platte Canyon and Southwest projects that are in the design phase were also included as his report.

### **NEW BUSINESS**

There was no new business to come before the joint participation portion of the meeting.

### **SOUTHWEST PORTION OF THE JOINT MEETING** **CALL TO ORDER**

The Southwest portion of the joint meeting was called to order by Southwest President Anthony M. Dursey, who presided as Chair.

### **APPROVAL OF SOUTHWEST AGENDA**

Following a brief discussion, a motion was made by Southwest Director Hause seconded by Southwest Director Sebastian to approve the Southwest agenda, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

### **SOUTHWEST CONSENT AGENDA ITEMS**

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Ensor to approve Southwest consent Agenda Items 1 and 2, as set forth below, by single motion:

**1. Approval of Accounts Payable and Ratification of Interim Disbursements.** The Southwest payables and supplemental payables for the month of April 2021, in the aggregate amount of \$180,170.33, represented by Southwest check nos. 20199 through 20225, inclusive, including any checks written by the manager pursuant to prior Board authorization for less than \$2,500, as well as various electronic fund payments for utilities and other authorized electronic fund payment vendors.

**Southwest Investment/Deposit Transaction Report.** During the month of March 2021, Southwest did not purchase any treasury notes or agency securities, further Southwest did not rollover or renew any certificates of deposit.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

### **SOUTHWEST ACTION ITEMS**

1. **Adoption of Resolution 2021-4-1 Approving Changes in Southwest's Purchasing Policy Manual.** Cynthia Lane reviewed proposed changes to Southwest's Purchasing Policy Manual. The revisions were explained in detail in a written memorandum that was incorporated into the meeting packet.

After reviewing the proposed changes, a motion was made by Southwest's Director Sebastian and seconded by Southwest Director Hause to adopt Resolution 2021-4-1 which formally adopts the revised Southwest Purchasing Policy Manual. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

During the discussion, it was noted that the revised Southwest Purchasing Policy Manual will supersede in its entirety the Southwest Purchasing Manual previously adopted on July 26, 2019.

2. **Approval of Resolution 2021-4-2 Adopting a Revised Tort Claims Settlement Policy.** Cynthia Lane reviewed proposed changes to Southwest's Tort Claims Settlement Policy. The changes allow the manager to settle claims asserted against Southwest for property damage without prior Board approval provided the claim is for \$5,000 or less and provided a full and complete release of Southwest is obtained from the complaining party or parties.

Following a brief discussion, a motion to adopt Resolution 2021-4-2 which adopts the revised Tort Claims Settlement Policy was made by Southwest Director Ensor and seconded by Southwest Director Sebastian.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

**SOUTHWEST NEW BUSINESS**

There was no new business to come before the Southwest Board.

**ADJOURNMENT**

There being no further business to come before this joint regular meeting of the Platte Canyon and Southwest Boards, a motion to adjourn was made by Southwest Director Sebastian and seconded by Southwest Director Haus. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Mark Swatek	Aye

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

Whereupon, this joint regular meeting of the Platte Canyon and Southwest Boards of Directors adjourned at approximately 9:50 a.m. The next regular joint meeting of the Boards will be held on Friday, May 28, 2021, at 8:30 a.m. in the District's office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

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Timothy J. Flynn, Recording Secretary

THE MINUTES OF THIS JOINT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS SPECIAL MEETING OF THE DISTRICTS' BOARDS OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

SOUTHWEST METROPOLITAN  
WATER AND SANITATION DISTRICT

PLATTE CANYON WATER AND  
SANITATION DISTRICT

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Anthony M. Dursey

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William D. Buckner

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Kenton C. Ensor, Jr.

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Anthony M. Dursey

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George E. Hamblin, Jr.

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Louis J. Fohn

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Chuck Hause

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George E. Hamblin, Jr.

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Bernard J. Sebastian, Jr.

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Mark Swatek