

# **SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT**

## **BOARD MEETING SUMMARY FOR January 26, 2018 MEETING**

A monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District convened on Friday, January 26, 2018, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of December, 2017 which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented.

The Board also approved:

- Resolution 2018-1-1 which calls for the 2018 regular election and appointment of a designated election official.
- Resolution 2018-1-2 which establishes the date, time and location for the regular meetings of the Board of Directors of Southwest Metropolitan Water and Sanitation District and designates the location for posting meeting notices.
- Resolution 2018-1-3 which allows the District to increase the collateral requirement for facility extension/relocation from 25% to 100% of construction costs.
- Agreement for Indoor Foliage Maintenance between Southwest Metropolitan and Bristol Botanics. This agreement allows Bristol Botanics to maintain the plants in the District office.
- Agreement for Elevator Maintenance with Kone Elevator, Inc. This agreement allows Kone to perform service and maintenance on the District elevator.
- Construction contract with Browns Hill for installation of new control system components and modifications of the communication systems for supervisory control and data acquisition (SCADA) facilities.

Vanessa Shipley, the District's Financial Administrator mentioned that the audits for Southwest Metropolitan will be scheduled for the month of February and brought to the Board in March for approval.

The District's manager and Assistant Manager provided status reports on the following topics:

-  **New Employee** Cynthia Lane introduced Tayler Newkirk to the board as the new Communication & Administrative Services Coordinator.

 **PRV Ownership Project** Cynthia Lane reported that Al Crouch at Denver Water has begun sending information for review. Project was on hold for a few months, but has since begun moving forward quickly.

The District's operations supervisor presented his December 2017 Operations Report.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects. Information on all of the District's capital projects is available on the District's website [www.plattecanyon.org](http://www.plattecanyon.org).

The next scheduled meeting of the Southwest Metropolitan Board of Directors is February 23, 2018.