

# **SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT**

## **BOARD MEETING SUMMARY FOR November 29, 2018 MEETING**

A monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District convened on Thursday, November 29, 2018, at 8:30 a.m. in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

The Board reviewed and approved the District's financial reports for the month of October, 2018 which included accounts payable, unaudited financial statements, and investment transactions and balance reports. Following a brief discussion, the Board voted unanimously to approve all accounts payable and investment items as presented.

The Board also approved:

- The Resolution 2018-11-1 adopting the 2019 Budget.
- Resolution 2018-11-2 Appropriating Funds for Expenditures in 2019.
- Resolution 2018-11-3 which certifies a 7.157 Mill levy for Tax Year 2018.
- Resolution 2018-11-4 which establishes a fee schedule for 2019. No changes were made from 2018.
- Resolution 2018-11-5. This resolution adopts a revised cash reserve policy. The policy will allow for District staff to create options for rebuilding the reserve account.
- The Employee Handbook was revised to reference several policies that were updated earlier in the year along with Domestic Abuse leave and Drug and Alcohol policies.

The District's operations supervisor presented his October 2018 Operations Report.

The District's construction coordinator updated the Board of Directors on new and ongoing developer projects as well as District capital projects. Information on all the District's capital projects is available on the District's website [www.swmmetrowater.org](http://www.swmmetrowater.org).

The next scheduled meeting of the Southwest Metropolitan Board of Directors is January 25, 2019.