

RECORD OF PROCEEDINGS

MINUTES OF JOINT REGULAR MEETING

BOARD OF DIRECTORS

SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT

AND

PLATTE CANYON WATER AND SANITATION DISTRICT¹

Friday
April 27, 2018
Jefferson County, Colorado

The regular joint monthly meeting of the Board of Directors of the Southwest Metropolitan Water and Sanitation District (“Southwest”) and the Board of Directors of the Platte Canyon Water and Sanitation District (“Platte Canyon”) convened on Friday, April 27, 2018, at 8:30 a.m. in the Districts’ office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123. Although jointly conducted, a portion of the meeting pertained solely to one District or the other and, accordingly, at times only the vote of one Board or the other was required.

The following Southwest Directors were in attendance, to-wit:

Anthony M. Dursey
Kenton C. Ensor, Jr.
George E. Hamblin, Jr.
Chuck Hause
Bernard J. Sebastian, Jr.

The following Platte Canyon Directors were in attendance, to wit:

William Buckner
Anthony M. Dursey
Louis J. Fohn
George E. Hamblin, Jr.
Richard Rock

The following Platte Canyon staff members were in attendance: Patrick J. Fitzgerald, manager; Cynthia Lane, assistant manager; Vanessa Shipley, financial

¹ and each District’s Water and Sanitary Sewer Activity Enterprise.

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administrator; Scott Hand, operations supervisor; Tony Cocozzella, construction, plan review and special projects coordinator; Alyssa Quinn, administrative assistant; and Tayler Newkirk, communication and administrative services coordinator.²

Also, in attendance was Timothy J. Flynn, from Collins Cockrel & Cole, P.C., legal counsel for both Districts.

CALL TO ORDER

The meeting was called to order by Southwest President Anthony M. Dursey, who presided as Chair.

APPROVAL OF SOUTHWEST AGENDA.

A motion was made by Southwest Director Hause and seconded by Southwest Director Sebastian to approve, as presented, the Southwest agenda. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

SOUTHWEST CONSENT AGENDA ITEMS

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Ensor to approve the Southwest Consent Agenda Items 1 and 2 as set forth below by a single motion:

1. **Ratification of April 2018 Interim Disbursements and Current Payables.** The Southwest interim disbursements paid and current payables for the month of April 2018, in the aggregate amount of \$450,551.08, represented by Southwest check numbers 19069 through 19101, inclusive, including any checks written by the manager pursuant to prior Board authorization for less than \$2,500.

2. **Acceptance of Southwest March 2018 Investment Transactions.** The March 2018 Southwest Investment Transaction Report reflects that during the month

² Southwest has no employees. The above-named personnel are Platte Canyon employees who, pursuant to contract with Platte Canyon, provide management, operation and maintenance services for Southwest.

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Southwest did not purchase any investment securities nor were any Southwest investments redeemed or renewed.

The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

SOUTHWEST ACTION ITEMS

3. Approval of Certain Southwest Policy Revisions.

(a) **Policy Regarding Reimbursement for Internal Drain and Fixture Discharges Caused by Sewer Cleaning Operations.** The existing Southwest policy, established in 2006, for reimbursing owners/occupants for the cleanup necessitated by a discharge from internal fixtures and drains such as toilets, showers, etc., caused by sewer cleaning operations, is limited to a one-time payment of \$100 per property. The policy was based upon the assumption that such discharges were caused primarily by defects in the internal plumbing ventilation system. It has since been determined that such discharges occur mainly where sewer mains laid at minimal grade are cleaned using high-velocity jetting equipment.

Staff takes great care to minimize these types of discharges in those areas where sewer mains have been laid at minimal grade. However, it is sometimes difficult, if not impossible, to avoid a discharge occurring at no fault to the owner/occupant. As a result, staff recommends modifying the policy to provide for reimbursement of up to \$100 per incident, no matter how many times a discharge of this nature occurs at the property. Claims in excess of \$150 will continue be submitted to the Southwest's insurance carrier.

At the conclusion of the discussion, a motion to approve the Southwest policy revision was made by Southwest Director Hamblin and seconded by Southwest Director Sebastian. The Chair called for a vote of the Southwest Board, and the vote was as follows:

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Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

(b) **Foothills Park and Recreation District Water and Sewer Tap Fee Policy.** In 2001, Southwest, by Resolution No. 7-1-01, established a policy with respect to the issuance of water and sewer taps to the Foothills Park and Recreation District (“Foothills”). The policy waives water and sewer tap fees for Foothills on a case-by-case basis in exchange for a contemporaneous or future conveyance of water and/or sewer easements to Southwest by Foothills at no cost. The policy was based upon a determination that the granting of water and sewer line easements to Southwest would constitute fair and adequate non-monetary consideration to Southwest for the issuance of the taps. The policy was established at a time when Foothills was experiencing financial hardship and at a time when it was anticipated that Southwest would require a significant number of future easements from Foothills.

Since 2001, Foothills’ financial condition has improved significantly and it is no longer anticipated that Southwest will require many, if any, future water and/or sanitary sewer line easements over and across parks or other property owned by Foothills. As a result, staff recommends that the 2001 policy be cancelled and that Foothills be notified of such cancelation in accordance with Section 3 of Resolution 7-1-01.

Following a brief discussion and based upon staff’s recommendation, a motion to cancel the Foothills water and sewer tap fee policy and reinstate Southwest’s water and sewer tap fees with respect to the Foothills Park and Recreation District, was made by Southwest Director Hause and seconded by Director Sebastian. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian, Jr.	Aye

SOUTHWEST INFORMATION/DISCUSSION ITEMS

There were no information or discussion items to come before the Southwest Board.

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SOUTHWEST NEW BUSINESS

There was no new business to come before the Southwest Board.

JOINT PARTICIPATION PORTION OF THE MEETING

Southwest President Anthony M. Dursey continued to act as Chair for the joint participation portion of the meeting.

APPROVAL OF JOINT MEETING AGENDA

Following a brief discussion, a motion was made by Southwest Director Hamblin and seconded by Southwest Director Hause to approve the joint meeting agenda as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

JOINT MEETING CONSENT AGENDA ITEM

Following a brief discussion, a motion was made by Platte Canyon Director Rock and seconded by Platte Canyon Director Buckner to approve Joint Meeting Consent Agenda Item 1 as set forth below, by a single motion:

1. **Approval of March 23, 2018 Joint Regular Meeting Minutes.**

The Chair called for a vote of the Southwest Board, and the vote was as follows:

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Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

The approved minutes of the Boards' March 23, 2018 joint regular meeting were then presented to the members of each Board for signature as further evidence of ratification, confirmation and approval.

JOINT MEETING INFORMATION/DISCUSSION ITEMS

1. **Investment Policies.** Staff reviewed the existing investment policy for Platte Canyon and Southwest focusing on areas that, due to the passage of time and change in market conditions, the Boards might want to consider changing. Within the parameters established by law, both Platte Canyon and Southwest could authorize additional investments vehicles. In addition, each District could modify the policy limitations on the length of the maturity of fixed-income investments.

Currently, neither investment policy allows either District to purchase commercial paper. Generally, the maximum maturity of any fixed-income security purchased by either District is five years; however, 25% of each District's fixed-income investments can have a maturity of up to ten years.

There was a lengthy discussion concerning both Districts' investment policies. Each Board determined that there was no interest in authorizing investment in commercial paper and there was no desire to change the maturity provisions with respect to fixed-income investments. The Boards did think it was appropriate to modify the percentage limitation in each investment policy on the amount of each District's portfolio that could be invested in local government investment pools.

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At the conclusion of the discussion, staff was given direction to revise the Platte Canyon and Southwest investment policy so that each District could invest up to 35% of its investable funds in local government investment pools. The current limitation is 25%.

A motion to authorize staff to revise each District's investment policy in accordance with this direction was made by Southwest Director Hause and seconded by Platte Canyon Director Hamblin. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

2. **Communications Plan.** Tayler Newkirk presented a preliminary draft of a communications plan for Platte Canyon and Southwest. The plan which would apply to both Districts is comprehensive and contains a number of options for improving communications with each District's customers and stakeholders, including the enhancement of each District's website, the use of social media, and the use of an electronic newsletter.

The plan contains information about the demographic groups in each District and identifies how best to communicate with each of those groups. The communication plan would be implemented in a series of phases, and before going further, Tayler was presenting the plan today to get the Boards' input.

There was a lengthy discussion concerning the particulars of the communications plan. A number of Board members had suggestions, which Ms. Newkirk indicated she would incorporate into a revised draft plan that she would bring back to the Boards for further consideration and approval.

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The Boards thanked Ms. Newkirk for her efforts and acknowledged the significant amount of time spent in developing the plan. The Boards also were supportive of implementing many aspects of the proposed plan, but wanted to see additional details at a future Board meeting. Ms. Newkirk thanked the Boards for their input and indicated she will incorporate their thoughts and suggestions into a revised plan which will be brought back to the Boards in the very near future.

3. **Financial Matters.**

(a) **Platte Canyon Financial Statements.** The following Platte Canyon financial statements, prepared by Vanessa Shipley, for the three-month period ending March 31, 2018, were presented to the Boards:

(i) Statement of Net Assets, dated March 31, 2018, showing Platte Canyon's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses and Changes in Net Assets for the three-month period ending March 31, 2018;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the three-month period ending March 31, 2018; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the three-month period ending March 31, 2018.

Vanessa Shipley had no comments regarding the Platte Canyon financial statements and there were no questions from the Board. A motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon financial statements, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

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(b) **Southwest Financial Statements.** The following unaudited Southwest financial statements, prepared by Vanessa Shipley for the three-month period ending March 31, 2018, were presented to the Boards:

(i) Statement of Net Assets, dated March 31, 2018, showing Southwest's Assets, Liabilities, and Net Assets;

(ii) Statement of Revenue, Expenses, and Changes in Net Assets for the three-month period ending March 31, 2018;

(iii) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to Annual Budget for the three-month period ending March 31, 2018; and

(iv) Schedule of Revenue and Expenditures – Budget & Actual CM/YTD Actuals Compared to CM/YTD Budget for the three-month period ending March 31, 2018.

Vanessa Shipley had no comments concerning the Southwest financial statements and there were no questions from any Southwest Director. A motion was then made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest financial statements, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

(c) **Platte Canyon Investment/Deposit Report.** The Boards reviewed a list of Platte Canyon's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Platte Canyon has in approved state depositories and authorized investment pools. As of March 31, 2018, Platte Canyon's investments and deposits totaled \$10,474,196.09, itemized as follows:

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<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$220,175.22	2.10%
Certificates of Deposit	\$994,000.00	9.49%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$2,713,532.12	25.91%
ColoTrust-Trust Account	\$555,166.55	5.30%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$998,420.34	9.53%
U.S. Government Agencies and Instrumentalities	\$4,992,911.86	47.67%
TOTAL	\$10,474,196.09	100.00%

The average yield on Platte Canyon's investments for the month of March 2018, as calculated by staff, was 1.5620% per annum.

Following a brief discussion, a motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to accept the Platte Canyon Schedule of Deposits and Investments, as presented. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

(d) **Southwest Investment/Deposit Report.** The Boards reviewed a list of Southwest's investments in U.S. Government treasury notes, agency securities, certificates of deposit, and money market funds, together with a report showing the funds Southwest has in approved state depositories and authorized investment pools. As of March 31, 2018, Southwest's investments and deposits totaled \$24,708,971.94, itemized as follows:

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<u>Description</u>	<u>Amount</u>	<u>Percentage</u>
Checking	\$2,392.87	0.01%
Certificates of Deposit	\$2,348,117.16	9.50%
ColoTrust-Prime	\$0.00	0.00%
ColoTrust-Plus	\$2,288,681.72	9.26%
ColoTrust-Trust Account	\$4,025,603.37	16.29%
Treasury Bills	\$0.00	0.00%
Treasury Notes	\$6,017,529.01	24.35%
U.S. Government Agencies and Instrumentalities	\$10,026,647.81	40.58%
TOTAL	\$24,708,971.94	100.00%

The average yield on Southwest’s investments for the month of March 2018, as calculated by staff, was 2.0595% per annum.

Following a brief discussion, a motion was made by Southwest Director Sebastian and seconded by Southwest Director Hause to accept the Southwest Schedule of Deposits and Investments, as presented. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

4. **Management Report.** Due to the lateness of the hour, the manager had no comments to make concerning the April 2018 Management Report. The assistant manager, Cynthia Lane, updated the Boards with respect to the following matter:

(a) **Denver Water/Ortho-Phosphate for Corrosion Control.** The Colorado Water Quality Control Division recently issued an order requiring that Denver Water utilize ortho-phosphate as a means of controlling corrosion within its distribution system in an effort to reduce the amount of lead that is leeching into the water from private services lines and plumbing fixtures.

The order arises out of a corrosion control study that Denver Water submitted to the Water Quality Control Division as a result of an exceedance of the amount of lead in its distribution system that occurred in 2012. The mandated use of ortho-phosphates a lot of concern among not only water providers but wastewater treatment plant operators and

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other entities responsible for water quality in the metropolitan area. Increasing the amount of phosphate in Denver Water's system will increase the burden on wastewater treatment plants that are under strict mandates to reduce the amount of phosphorous discharged from their treatment plans. In addition, watershed authorities such as Barr-Milton and the Cherry Creek Basin Water Quality Authority operate under strict regulations to reduce the amount of phosphorous that enters their reservoirs.

The increased cost to wastewater discharges and the increased burden on watershed authorities arising out of the recent Water Quality Control Division order are believed to be significant. As a result, the Division's order was quite controversial and Denver Water, along with Metro Wastewater Reclamation District, the City of Aurora, and the Greenway Foundation have requested that the Division grant them a formal adjudicatory hearing for the purpose of having the Division reconsider its order.

It was noted that the Colorado Water Quality Control Division has 30 days to act on the request. However, preliminary indications are that the Division will act quicker than that and deny the request for an adjudicatory hearing.

5. **Operations and Maintenance Summary Report.** Scott Hand reviewed the Operations and Maintenance Summary Report dated March 2018. During the March 2018 reporting period, neither Southwest nor Platte Canyon had any sanitary sewer service interruptions. Southwest had no water service interruptions; however, Platte Canyon had one water service interruption that occurred on March 3, 2018 at 5371 West Rowland Place. The water main break, which was caused by corrosion in the pipe, resulted in a significant amount of asphalt having to be replaced. The total bill for asphalt replacement is expected to be \$5,000. Once the initial break was repaired, a second break in the main was discovered that was also caused by corrosion and which needed to be repaired. Mr. Hand presented a PowerPoint showing the repairs performed by the staff and Platte Canyon's emergency maintenance contractor, C&L Water Solutions, Inc.

(a) **2018 Remedial Water Repairs.** Both Platte Canyon and Southwest continued to repair valves and fire hydrants throughout their respective systems in accordance with the budget approved by each Board. C&L Water Solutions, Inc. is currently working to replace two broken gate valves in West Bowles Avenue west of Simms Street in Southwest. These repairs are challenging due to the high traffic volume in the area. The work should be completed before the end of April 2018.

(b) **SCADA System Upgrade.** The equipment procurement and fabrication component of the SCADA system upgrade is expected to be completed by the

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end of April 2018. The SCADA system upgrade in its entirety should be completed no later than June 25, 2018. This project was undertaken because the Districts' current SCADA system is old and is working on an analog 2-wire system hosted by CenturyLink. This type of system is so out-of-date that it is difficult to find any contractors that will repair it. As a result, it was necessary to replace it with a new state-of-the-art system. Once the new SCADA system is installed, the District will be able to monitor on a real-time basis its water pumping stations as well as the sewer main flows in its collection system at key locations.

6. **Construction Project Report.** Tony Cocozzella reviewed with both Boards the Capital Projects Information and Construction Status Report for both Platte Canyon and Southwest. The report updated the Boards as to the status of all on-going Platte Canyon and Southwest projects, including developer and District-specific projects. As part of the review, Mr. Cocozzella also addressed those projects that are in design-phase at the present time.

NEW BUSINESS

There was no new business to come before the joint participation portion of the meeting. The next regular joint meeting of the Boards is scheduled for Friday, May 25, 2018 in the Districts' office located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

PLATTE CANYON ACTION ITEMS

CALL TO ORDER

The Platte Canyon Action Items portion of the joint regular meeting was called to order by Platte Canyon President Richard Rock, who presided as Chair.

1. **Approval of Platte Canyon Agenda.** A motion was made by Platte Canyon Director Dursey and seconded by Platte Canyon Director Buckner to approve, as presented, the Platte Canyon agenda. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

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PLATTE CANYON CONSENT AGENDA ITEMS

A motion was made by Platte Canyon Director Buckner and seconded by Platte Canyon Director Fohn to approve Platte Canyon Consent Agenda Items 1 and 2 as set forth below by a single motion:

1. **Platte Canyon Payables.** The Platte Canyon payables and supplemental payables for the month of April 2018, in the aggregate amount of \$243,077.83, represented by Platte Canyon check nos. 31745 through 31802, inclusive, including checks written by the manager pursuant to prior Board authorization for less than \$2,500, together with various electronic fund payments in payment of employee salaries, utility payments, and other authorized electronic fund vendors.

2. **Platte Canyon March 2018 Investment Transactions.** The acceptance of the March 2018 Investment Transactions Report which showed no investment transactions occurred during the month.

The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

PLATTE CANYON ACTION ITEMS

1. **Approval of Certain Platte Canyon Policy Revisions.**

(a) **Policy Regarding Reimbursement for Internal Drain and Fixture Discharges Caused by Sewer Cleaning Operations.** The existing Platte Canyon policy, established in 2006, for reimbursing owners/occupants for the cleanup necessitated by a discharge from the internal fixtures and drains such as toilets, showers, etc., caused by sewer cleaning operations, is limited to a one-time payment of \$100 per property. The policy was based upon the assumption that such discharges were caused primarily by defects in the internal plumbing ventilation system. It has since been determined that such discharges occur mainly where sewer mains laid at minimal grade are cleaned using high-velocity jetting equipment.

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Staff takes great care to minimize these types of discharges in those areas where sewer mains have been laid at minimal grade. However, it is sometimes difficult, if not impossible, to avoid a discharge occurring at no fault to the owner/occupant. As a result, staff recommends modifying the policy to provide for reimbursement of up to \$100 per incident, no matter how many times a discharge of this nature occurs at the property. Claims in excess of \$150 will continue be submitted to the Southwest's insurance carrier.

At the conclusion of the discussion, a motion to approve the Platte Canyon policy revision was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner. The Chair called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

PLATTE CANYON INFORMATION/DISCUSSION ITEMS

There were no information or discussion items presented to the Platte Canyon Board.

PLATTE CANYON NEW BUSINESS

There was no new business presented to the Platte Canyon Board.

ADJOURNMENT

There being no further business to come before this joint regular meeting of the Southwest and Platte Canyon Boards, a motion to adjourn was made by Platte Canyon Director Fohn and seconded by Platte Canyon Director Buckner. The Chair called for a vote of the Southwest Board, and the vote was as follows:

Anthony M. Dursey	Aye
Kenton C. Ensor, Jr.	Aye
George E. Hamblin, Jr.	Aye
Chuck Hause	Aye
Bernard J. Sebastian	Aye

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The Chair then called for a vote of the Platte Canyon Board, and the vote was as follows:

William Buckner	Aye
Anthony M. Dursey	Aye
Louis J. Fohn	Aye
George E. Hamblin, Jr.	Aye
Richard Rock	Aye

Whereupon, this joint regular meeting of the Southwest and Platte Canyon Boards of Directors adjourned at approximately 11:00 a.m. The next joint regular meeting of the Boards will be held on Friday, May 25, 2018, at 8:30 a.m. in the Districts' office, located at 8739 West Coal Mine Avenue, Littleton, Colorado 80123.

Respectfully submitted,

Timothy J. Flynn, Recording Secretary

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THE MINUTES OF THIS JOINT REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTHWEST METROPOLITAN WATER AND SANITATION DISTRICT AND THE BOARD OF DIRECTORS OF THE PLATTE CANYON WATER AND SANITATION DISTRICT ARE HEREBY RATIFIED, CONFIRMED AND APPROVED BY THE FOLLOWING NAMED INDIVIDUALS WHO, INDIVIDUALLY AND AS MEMBERS OF THE BOARD OF DIRECTORS OF SAID DISTRICTS, WAIVE ANY AND ALL NOTICE THAT MAY BE REQUIRED BY THE STATUTES OF THE STATE OF COLORADO PERTAINING TO THE CONVENING AND THE CONDUCTING OF THIS SPECIAL MEETING OF THE DISTRICTS' BOARDS OF DIRECTORS; AND THE UNDERSIGNED DO HEREBY CONSENT TO THE SAID MEETING BEING HELD ON THE DATE, AT THE TIME AND AT THE PLACE AS HEREINABOVE SET FORTH.

SOUTHWEST METROPOLITAN
WATER AND SANITATION DISTRICT

PLATTE CANYON WATER AND
SANITATION DISTRICT

Anthony M. Dursey

William D. Buckner

Kenton C. Ensor, Jr.

Anthony M. Dursey

George E. Hamblin, Jr.

Louis J. Fohn

Chuck Hause

George E. Hamblin, Jr.

Bernard J. Sebastian, Jr.

Richard Rock