

PLATTE CANYON  
WATER & SANITATION DISTRICT  
8739 W. Coal Mine Rd.  
Littleton, CO 80123

(303) 979-2333

**LETTER OF TRANSMITTAL**

**TO:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DATE:** \_\_\_\_\_

**PROJECT:**

**DESCRIPTION OF TRANSMITTAL**

**THESE ARE TRANSMITTED** as checked below:

- |   |   |
|---|---|
| <input type="checkbox"/> For approval           | <input type="checkbox"/> Approved as noted                      |
| <input type="checkbox"/> For your use           | <input type="checkbox"/> Returned for corrections               |
| <input type="checkbox"/> As requested           | <input type="checkbox"/> Resubmit _____ copies for approval     |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> Resubmit _____ copies for distribution |
| <input type="checkbox"/> Approved as submitted  | <input type="checkbox"/> Return _____ corrected prints          |
| <input type="checkbox"/> (Other) _____          |   |

**REMARKS:**

**SIGNED:** \_\_\_\_\_

*If enclosures are not as noted, kindly notify us at once.*